



# **Active Skills for Life**

# **Enhance Subscription**

# **Agreement**

Between

British Triathlon Federation

And

Active Skills Life Enhance Subscriber

# Contents

This document provides an agreement between British Triathlon and the Active Skills for Life Enhance Subscriber, detailing what constitutes Subscription status in quantifiable and measurable terms. The intent of this agreement is to ensure the proper understanding and commitments are in place for effective delivery, measurement, finance, and resource planning in the provision of Active Skills for Life Program.

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# Subscription duration and renewal

## Agreement Period and Renewals

### Agreement Period

- Each ASfL Enhance Subscription is held for a 12-month period starting from the date of payment.
- Each ASfL Subscription will be renewed annually on the start date, unless the subscription is terminated by either party.

### Renewal dates and notices

- Automatic renewal will take place annually on the start date of the subscription.
- We will endeavour to contact you at one month before your subscription is due for renewal
- It is your responsibility to keep your primary email address updated and notify [activeskillsforlife@britishtriathlon.org](mailto:activeskillsforlife@britishtriathlon.org) of any changes in primary contact information.

### Cancellation of Renewal

- If you wish to cancel your automatic renewal, you must do so by contacting [activeskillsforlife@britishtriathlon.org](mailto:activeskillsforlife@britishtriathlon.org) 48-hours before the renewal date to avoid being charged for the subsequent year.

### Renewal Terms

- British Triathlon reserve the right, in our sole discretion, to terminate a subscription during the 12-month partnership agreement period in the following circumstances.
  1. The partner breaches these Terms of the ASfL Subscription agreement in any manner and at any time.
  2. If the partner has breached the Active Skills for Life Safeguarding Standards
  3. If payment is not completed on annual renewal
  4. If the subscriber is found to be sharing resources outside of their specific location

- In all such cases British Triathlon will have no liability to refund you or pay any other compensation to you in connection therewith.
- In the event of a termination, British Triathlon may decide in its discretion to lift such termination when it considers it is appropriate to do so.

In the event of a termination:

1. British Triathlon will notify the partner through email correspondences
2. Will expect the cancellation of all delivery of the Active Skill for Life Programme by the member with immediate effect
3. Will expect the removal of all Active Skills for Life related marketing and logos from use by the member

The subscriber agrees that following termination of their subscription they will not compete with ASfL and will not deliver any form of ASfL activities based programmes using the ASfL resources. This restriction is agreed to be required to protect the reputation, goodwill and intellectual property created by British Triathlon in and around their ASfL programme.

## **Privacy Policy**

Your personal information will be used in accordance with our privacy policy (Appendix I) and the contact/privacy options you select when submitting your information for ASfL Enhance Subscription .

# Terms of ASfL Subscription

Table 1. Subscriber and organisation contribution to subscription agreement

	Subscribers Contribution	British Triathlon Contribution
Payment	Year 1 £350  Year 2 onwards £80	
School Registration	Registration including: <ul style="list-style-type: none"> <li>- Location</li> <li>- Contact details</li> <li>- Deliver details and qualifications</li> <li>- Participant demographic and numbers</li> </ul> To be updated annually	Support relationship building with local Swim, Bike Run Activity (Clubs, SGO's Events) through Regional Manager and Head of Children and Young People.  Regular updates and communication via primary contact email
Fulfilment of resources	Provide a delivery address for the 1 x Physical Pack  Provide 2 x Email addresses for log in to digital resources and teacher training  Update delivery address and email addresses annually	Fulfilment of the 1 x Physical ASfL Pack within 14 days of receipt of payment.  Access to the Online Moodle to 2 x staff members within 14 days of receipt of payment
Active Skills for Life Award training	Register 2 staff members to the ASfL Workshop Year 1  Where possible provide a venue for training to take place  Payment of £55 for each additional staff member on the ASfL Award	Provide access to online learning within 14 days of receipt of payment.  Provide access to booking face-to-face ASfL Award Course.  British Triathlon will not cover expenses for staff members to

		attend a face-to-face course off site
Marketing	Gain exclusive access to the Active Skills for Life and British Triathlon branding to be used to promote your delivery of Active Skills for Life.  Comply to the branding guidelines detailed below	Exclusive access to the ASfL branding  Monitor partners compliance with branding guidelines

## Payment

- For each subscription period, partners will be required to fulfil the financial commitment stated below and based upon the number of locations in which deliver occurs.

**Table 2. Active Skills for Life Enhance Subscription costs**

ASfL Enhance Subscription	Cost
Year 1	£350
Year 2 onwards	£80
Additional Access to ASfL Award	£55

## Delivery Conditions

The Active Skills for Life Enhance Subscription is exclusive to those organisations including:

- Schools
- Community Groups
- British Triathlon Affiliated Clubs

That are delivering in one location only. Any organisation delivering the Active Skills for Life programme in more than one location must register as a Franchise Partner.

Any organisation found to be breaching this condition of their subscription will be moved to the Franchise Partner Annual fee of £600.

## Delivery and Training

## **Who can delivery sessions**

### Active skills for Life Leaders

- An Active Skills for Life Leader can lead and delivery sessions independently.
- They must already hold any one of
  - Qualified Teacher Status
  - Level 2 National Governing Body Coaching Qualification
  - Minimum of the British Triathlon Community Activator Qualification (Pre 2023) or SBR Activator (Post 2023)
- All Active Skills for Life Leaders must complete the Active Skills for Life Award online and should complete the face-to-face training to be competent to delivery Active Skills for Life Programmes independently

### Active Skills for Life Activator

- An Active Skills for Life Activator can support the delivery of session which have been signed off by an Active Skills for Life Leader, and they must be in line of sight of the Active Skills for Life Leader at all times.
- Must have the following
  - Be 14+ years of age
  - Have completed the online training
  - Advisable to complete the in-person training day

## **Liability**

It is the responsibility of the ASfL Enhance Subscriber to ensure and check these prerequisites are in place prior to any delivery commencing.

British Triathlon reserve the right to request the ASfL Enhance Subscriber to provide evidence the prerequisite are in place and have been met. British Triathlon in our sole discretion may decide to terminate the ASfL Subscription and or remove an ASfL Activator or Leader from delivering the programme where it is found they do not hold the stipulate prerequisites as set out above.

## **Active Skills for Life Award**

Through this Active Skills for Life Enhance Subscription, organisations will be eligible for two places on the Active Skills for Life Award.

This includes access to online training and a free place on the face-to-face course of the persons choice within a 12-month period.

- Subscribers will register staff/coaches for the course through the registration form
- Any additional places on the Active Skills for Life Award will be charged at £55

# Safeguarding and Insurance statement

## Safeguarding

Schools should follow their usual safeguarding practices for pupils taking part in the Active Skills for Life lessons. Where services or activities are provided separately by another organisation, British Triathlon Federation should seek assurance that the organisation concerned has appropriate policies and procedures in place in regard to safeguarding children and child protection and there are arrangements to liaise with the school on these matters where appropriate.

Where the governing board provides services or activities directly under the supervision or management of school staff, the school's arrangements for child protection will apply and the school should continue to have regard to the statutory guidance on keeping children safe in education. The guidance provides safeguarding information for all staff and sets out actions that schools need to follow with volunteers, agency and third-party staff.

British Triathlon reserve the right to request information and evidence of any delivery partners safeguarding procedures.

## Insurance

British Triathlon specify that delivery of any Active Skills for Life Session is Lead by:

- Teacher holder a QTS Qualification
- Coach holding a National Governing Body level 2 coaching qualification
- A minimum of SBR Community Activator or Community Activator (Pre 2023) Qualification from British Triathlon.

Active Skills for Life Activators (14 years +) may support activity but should have sessions signed off by the Active Skills for Life Leader and must be in line of sight of the Leader at all times during delivery.

The Active Skills for Life resources have been developed to support teachers (With a QTS), Coaches with a Level 2 NGB coaching certification and activators in sight of a Level 2 NGB Coach, to deliver swim, bike, run and transition lessons to Key Stage 2 pupils and children aged 7 – 14 years. The resources have been created to meet the requirements and expectations of the National Curriculum for PE at Key Stage 2. Whilst the deliverers have access to webinars as part of the Active Skills for Life offer, they will not gain an official British Triathlon qualification and are not required to have a current British Triathlon Home Nation membership. British Triathlon will not provide insurance cover for the teachers, AOTTs or children for any Active Skills for Life lessons therefore all insurance must be provided by the participating school

British Triathlon reserve the rights to request the insurance documents of the delivery partner.

## Quality Assurance



British Triathlon reserve the right to observe an Active Skills for Life Session to ensure that delivery is in line with the written Active Skills for Life sessions and does not deviate from this scheme of work.

Practice which is observed and deemed unsafe or not in line with the Active Skills for Life programme can give reason to terminate the Delivery partner contract.

## **Marketing**

### **External promotion and marketing by the partner**

- The subscriber will gain exclusive access to Active Skills for Life branding to promote their Enhance Subscriber Status.
- Use of the brand must comply with the Brand Guidelines provided (Appendix II)
- Failure to comply with Brand Guidelines will be highlighted by British Triathlon, who will provide a deadline for materials to be brought in line with specified guidance. Failure to meet this deadline will cause suspension of the subscription.

